

RICHMOND EQUESTRIAN CENTRE (REC)

FIRE ACTION PLAN

Purpose

To ensure that the centre complies with its requirements under the Regulatory Reforms (Fire Safety) Order 2005 in ensuring that in the event of a fire incident occurring at Richmond Equestrian Centre, all staff, liveries and others can safely evacuate and make their way to a place of safety.

Evacuation Procedure

If a fire is discovered, you should verbally alert as many people as possible (Fire Alert Whistles are located at Notice Board Areas), whilst making your way to the site of the Rotary Hand Bell – Located on the white wall between the Hunt & Pen Yard.

The bell must be rotated (if safe to do so) to ensure that all occupants of the stables and surrounding area are aware of the fire.

The fire service should be called on **112** or **999**.

Everyone should leave their stables and surrounding area by the nearest safe exit and make their way to the designated assembly point – Located at the green porter cabin in the REC car park area. Assemble in the car park area keeping entrances clear for the emergency services.

Fire Marshalls should, on their way to the assembly point, ensure that, as far as reasonably possible and without endangering themselves, the area is clear of staff, liveries and others.

If anyone is aware of a person who may be in difficulty due to the fire they should make their way immediately to the assembly point and inform those persons coordinating the evacuation or a fire officer.

Evacuation of Horses

In view of the additional hazards which could be created by the horses in a state of panic due to fire, only trained & authorised personnel should attempt to evacuate horses where it is safe to do so.

Horses which have been evacuated should be led to a safe area away from the fire, evacuated personnel and the activities of the emergency services, such as a paddock or the arenas.

When calling Fire Services, they should be informed of the possible additional hazards due to the horses. This will enable them to assess the safest means of approach to the site and firefighting.

Disabled Persons

In the context of this procedure a 'disabled person' relates to anyone with hearing, sight, mobility or learning difficulties

A Personal Emergency Evacuation Procedure (PEEP) must be developed for anyone who may experience difficulties due to a disability.